

## INFORMATION

Job Title:	Professor of Political Studies	EEOC Job Classification	Professionals
		FLSA Classification	Exempt
Department:	School of Humanities	W/C Classification	8868– Administration/Faculty
Reports To:	Dean of the School of Humanities	Compensation	\$70,000- \$85,000

## SUMMARY

Advance the mission and vision of TMUS in the School of Humanities by teaching Political Studies classes

## ESSENTIAL JOB FUNCTIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- x Teach a schedule of classes consisting of approximately 12 units per semester.
- x Develop and design course material for courses in Political Studies department
- x Enter and upload all required information for LMS (Canvas).
- x Assess, enter, and upload (where necessary) all course-related assessment elements (AEFIS).
- x Provide academic advisement and support to the personal development of the students.
- x Complete the normal departmental and institutional administrative duties such as attending faculty meetings, textbook ordering, and coordination of the scheduling of classes.
- x Perform other duties as assigned by the Dean or Chair.

## QUALIFICATIONS

- x Has a personal relationship with Jesus Christ and a demonstrated commitment to the doctrinal position of TMUS and a continuous exhibition of a desire to minister and serve others in varied capacities.
- x Demonstrated ability to establish and maintain effective working relationships with staff, faculty, vendors, students, &/or community members of diverse academic, socioeconomic, cultural, & ethnic backgrounds.
- x Service oriented with strong interpersonal communication skills.

## EDUCATION AND EXPERIENCE

- x A doctoral degree in Political Studies. Individuals with a master's degree with strong preparation and promise will also be considered.
- x Job or teaching experience in the field of Political Studies. Specialists in any subfield may be successful candidates, but International Relations/Comparative Politics specialists preferred.
- x Proficient in Microsoft Office Suite or similar software.

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